

# Lenzie Academy PTA

## PTA Meeting



### Minutes

DATE: Tuesday 8<sup>th</sup> October 2024  
 LOCATION: Wellbeing Hub, Lenzie Academy  
 TIME: 6.30 pm – 8pm  
 SUBJECT: **PTA Meeting 2 (2024-2025 Session)**

#### Present:

Susan McMillan, Fiona MacLeod, Fiona Kirkland, Kemi Oluwunmi, Karrie Munro, Mandy Davidson, Mark McDowall, Kirsty Paton Shea, Simon Fraser, Farhana Haseen, Mark Hanlon, Uchenna Obaseki and Caroline Sherriffs (who came early to discuss EDC funding, but couldn't stay for the main meeting).

#### Apologies:

Stacy Wright, Sarah Gantly, Lynn Brownlie, Mairi Keene, Sharon Maclean.

	<u>Agenda Item</u>	<u>Discussion/Action</u>	<u>Person Responsible</u>
1	<b>Welcome &amp; Introductions</b>		
2	<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>• Current Balance</li> <li>• The 500 Club</li> <li>• Co-op Community Fund</li> <li>• Easyfundraising</li> <li>• Other</li> </ul>	£9,765  We've had a few new joiners. Create summary of numbers of parents participating in 500 Club.  Another £1k due November. Reapply for Co-op fund again, possibly for minibus.  Promote Easyfundraising before Christmas	FK  SM  SM
3	<b>School Update &amp; Bids</b> <ul style="list-style-type: none"> <li>• New Bids (details circulated separately)</li> </ul>	1. Cricut Club - Group can personalise hoodies for trips, make lolly/tree decorations and add designs to t-	

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	<ul style="list-style-type: none"> <li>Fuel &amp; Transport Funds</li> <li>Memorial Garden Funds</li> </ul>	<p>shirts, bags, hats etc. £350.</p> <p>2. Maths whiteboards and markers. Used across whole school. £250</p> <p>3. Chemistry Molymods. Requested enough for 4 labs. Used across all years. £560</p> <p>Fuel and transport fund – update later.</p> <p>Memorial garden – funds spent on benches and plants.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>KM</p>
4	<b>Event Planning</b>	<p>S1 Halloween Fun Run &amp; Disco on 29<sup>th</sup> October, with S6 helpers, to raise funds for PTA. Kids dress up. Important time of year for teambuilding. PTA cover the cost of hot chocs etc. Kerrie to buy and provide receipts.</p> <p>Heartfelt thanks were expressed to the PE dept for organising this.</p>	<p>KM</p>
a)	<p>Quiz Night – Friday 29<sup>th</sup> November, Lenzie Rugby Club</p> <ul style="list-style-type: none"> <li>Questions</li> <li>Tickets – Price &amp; Online Sale</li> <li>Raffle Prizes</li> <li>Sponsors</li> <li>Food</li> <li>Event Promotion</li> </ul>	<p>Limit to 90 max.</p> <p>Create questions, including picture round and scavenger hunt. Do spreadsheet for totals.</p> <p>Bring laptop</p> <p>Liaise with Rugby Club about PA system and bring what’s needed.</p> <p>Games – Ideas include: penny throw to the bottle, Heads and tails, Three cream crackers challenge.</p> <p>35 tickets sold so far. Comms to say</p>	<p>MM</p> <p>SF</p> <p>KPS</p>

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		<p>places limited, buy tickets now!</p> <p>Raffle prizes – good prizes so far, including VIP day at Partick Thistle and a Stadium tour from Celtic.</p> <p>Investigate Possibility of Auction through people fundraising for high value items.</p> <p>Provide full details of prizes for Auction.</p> <p>Susan to send Simon list of raffle prizes so far.</p> <p>Winners will be pulled out from online and in person on the night.</p> <p>Appeal for parent raffle prizes 2 weeks before. Susan email Kerrie. Lisa Armstrong wiling to coordinate.</p> <p>We have four sponsors for Quiz night, Susan already sent to Simon. Update Fliers with their logos.</p> <p>Pizza – Farhanna will order again through Kirky Mahal.</p> <p>Plates &amp; napkins &amp; hand gel to be purchased.</p> <p>Event promotion countdown from 4 weeks before.</p>	<p>SM/SF</p> <p>SF</p> <p>SM</p> <p>SM/KM</p> <p>SF</p> <p>FH</p> <p>SM</p> <p>SM</p>
b)	Race Night/Music Bingo Night – Friday 28 <sup>th</sup> March	TBC. Will discuss after Quiz night.	

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c)	Sponsored Colour Run?  Masterchef?	Decided against Colour Run as it's too messy!  Will follow up in due course with Sharon Maclean regarding possibility of Masterchef event.	
d)	Dress Down Days	Mr Paterson thinks this disrupts learning, but will allow it on last day of each term. Plan for before Christmas, Easter and Summer holidays. Participating students pay £1 each to wear own clothes to school.	
e)	Pupil Event – Fashion Show/The Voice – Fiona M/Kemi	Although potentially a good fundraiser, Colours FUNdraising Fashion Shows provide their own models, and so a major drawback is that we couldn't use students to attract parents to come.  Some discussion about the possibility of doing The Masked Singer event, to involve Art, Music & Drama departments. Plan for next year as too much on already this year.	
	<b>Other Promotional Suggestions</b>	'Show off' presentation of what PTA provides at S1 evening and show that together we can do more.  Create more consistent and classy PTA branding. KO and SF to create new look to use across different media channels. SM provide content.  Kemi to photograph Quiz night and consider how to document the fundraising journey? Photograph meetings and events. Show where coming from and how we've grown!	KO/SF          KO

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		<p>Consider buying a PTA pop up banner.</p> <p>Use the school YouTube channel to promote PTA funded items. Quick videos of what we've purchased and how it's used.</p> <p>This Thursday evening Open Evening to have a PTA stand. Include QR code for tickets to Quiz night.</p>	
5	<b>Grants &amp; Match Funding</b>	<p>Caroline contacted EDC. Funding is available that we can potentially apply for. Next opening is end of November. Meeting with Caroline, Susan and Karrie – possibly for minibus (which can come with us to new school).</p> <p>Farhana updated on various funding opportunities through retail giants:</p> <p>Tesco community grant – Stronger Start Fund breakfast and holiday club - up to £1500 rolling programme. Make application to nominate our school.</p> <p>Asda Foundation - Under 18 Better Start. Three items to provide or maintain service – equipment/furniture, food for breakfast club, food for community events. £2,400 max. Deadline is 8th Nov.</p> <p>WHS Trust provide books. Would need to liaise with the school library.</p> <p>Wicks Community Program – provide paint, soil, plants. Would need to go to store to enquire.</p> <p>Reapply for Coop fund.</p>	<p>SM &amp; FH</p> <p>FH/SM</p>

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		Aldi/Lidl – need to visit store (nothing specific online).	
6	<b>AOB</b>	<p>Discussion about whether we could we use Instagram? Possibly with new branding.</p> <p>Anyone available on Thursday to come along at 6:30- 8pm in school at PTA desk.</p> <p>Get PTA info back in School newsletter. Feature slot after the Quiz night.</p> <p>Assign volunteer roles for Quiz night at next meeting.</p> <p>Fiona to send Kirsty Rugby Club contact re AV equipment. They have big screen we bring PC with HDMI.</p> <p>Ensure tables and chairs for 90 are available and ready.</p>	<p>SM</p> <p>FM/KPS</p>
7	<b>Date of next meeting</b>	<p>Tuesday 12<sup>th</sup> November 6:30-8pm.</p> <p>Book Wellbeing Hub.</p>	FM