

Lenzie Academy PTA

Note of meeting on: Wednesday 18th January 2023

			Actions	Person responsible
1	Present	Laura Lamb, Susan McMillan, Fiona McLeod, Chad Morse, Simon Fraser, Heather Brodie, Naveen Ahuja, Chris Sheridan, Mandy Davidson.		
	Apologies	Fiona Kirkland, Lynn Pike, Niel Farquhar, Sarah Gantly, Kimberley Warnock, Lisa Archibald, Terri-Anne Conn		
2	Updates			
	Bank	£6877		
	500 Club	Fiona to update Simon, Susan, Mark & Lisa, on December & January prizes so it can be posted on website and facebook/twitter/school newsletter.	Advise after each monthly draw.	Fiona Kirkland
	Easyfundraising.org	We currently have 112 supporters, but it is unclear how many are active. In total the platform has raised £274.94 for the PTA.		
	30 th November action points	<p>Bids approved have not been paid yet. Cheque for £750 to cover Geography bid £434 & Support for Pupils bid £316</p> <p>Still awaiting the final figure from Gayle Porter in Art, Design & Photography for a bid approved last month. Approx £350/£450</p> <p>Simon agreed to take on a Vice Treasurer role in the group. Fiona K to discuss how and what duties could be shared. Should we arrange to have Simon as co-signatory on cheques?</p>	<p>Provide school with cheque for £750</p> <p>Follow up with Gayle Porter</p> <p>Discuss specifics of sharing the role</p>	<p>Fiona Kirkland</p> <p>Niel Farquhar.</p> <p>Fiona Kirkland & Simon Fraser</p>
	Ceilidh Nov 2022	<p>Profit declared £1631.86</p> <p>Was the float £120? Deducted from cash takings on the night?</p>	Review and confirm	Fiona Kirkland & Simon Fraser
	January meeting	<p>Although in previous years we've held successful events in Lenzie Rugby Club it was felt that holding them in the school building created a bit of consistency and identity for the PTA.</p> <p>Suggestions for the next fundraiser were Family Quiz night and Disco, Family Bingo night. Adults only Race Night. After listing the pro's and cons of each event it was decided that a family event would be better held in the summer term (possibly a colour run). Feedback from members kids was overwhelmingly that they would not want to attend an evening event in the school with their parents.</p> <p>We decided the next event should be a Race Night. Suggested date is Friday March 24th. Venue - school hall with our own bar (EDLC occasional licence required, £10), selling plastic tokens (approx. £20 for 500) at the door (in amounts of £5, £10 & £20) for betting, Race Night kits, http://attheraces.org.uk/ vary</p>	<p>Confirm date with school.</p> <p>Compile list of whats required</p> <p>Purchase pack</p>	<p>Laura and Niel Farquhar</p> <p>Laura</p>

	<p>depending on how many people it's for. £49 for 60 people, £64 for 120 people and £79 for 180 people.</p> <p>We already have enough prizes for a great raffle.</p> <p>We could pre-pay/order food. Enquiry pending for Dominoes Pizza. This would prevent wasted food Use TicketSource again to sell the tickets, include pre-pay food order options. Can we include drinks survey so we know what to order in stock?</p> <p>Could Mark McDowell or Niel Farquhar comper the evening?</p>	<p>once we have some ticket sales.</p> <p>Look into ways to pre-sell raffle tickets.</p> <p>Look at Ticketsource options</p>	<p>Laura</p> <p>Simon Fraser</p> <p>Niel Farquhar</p>
Bids	<p>We discussed the bid from PE Dept for a donation towards additional Football Academy and a Dance Academy both with Breakfast Clubs for pupils before school. We agreed that it would be a great use of PTA funds and are happy to donate £1000 towards the yearly costs for year one. We agreed that if funds allow, this is something we would hope to support each school year, but that this would be reviewed each year before a firm commitment was made.</p> <p>Chris suggested after the last meeting that we could ask the teachers/pupils to get involved in a "Dragons Dens" type of post-bid interview. While discussing the idea at the meeting, Mandy Davidson said she would be happy to get some pupils involved in making social media content in the form of interviews with teachers who have received money from the PTA. Asking questions about what they got and who benefitted. We agreed to script 3 questions to start the interview and leave the other content up to the pupil/teacher.</p>	<p>Provide school with cheque for £1000</p> <p>Compile 3 questions to start each interview and email to Mandy with list of successful bids.</p>	<p>Fiona Kirkland</p> <p>Laura & Mandy Davidson</p>
AOB	<p>Members of the committee felt the academy's/breakfast clubs would be an ideal project to approach local businesses about with a view to securing sponsorship. Co-op & Cala Homes were suggested.</p> <p>There is a scheme run by Co-op for local causes to obtain money from their community grant. We ruled it out previously as it asks for specific details of the project to be funded and we didn't have anything in mind. Susan has agreed to review the application to discuss at the next meeting.</p> <p><i>*Afterthought – Would the school like a lighting rig for events/school shows/discos? This may be something suitable to apply to Co-op for?</i></p>	<p>Investigate possible links with local/national businesses and present at next meeting</p> <p>Review application for Co-op community fund</p>	<p>Chris Sheridan</p> <p>Laura to email partial application to Susan McMillan</p>

		<p>There may be more ways for the PTA to raise funds and use resources. Some suggestions were joining Parentkind (Is it applicable in Scotland? Do we need their Public Liability Insurance for events?) Charity Status (What are the benefits? What are the financial guidelines? How much time does it take to become a charity?) Amazon Smile (Can we apply as a PTA or a charity? Possibly discontinued Feb 2023)</p> <p>Chris Sheridan has offered to take on the role of Secretary 🙌🙌🙌🙌</p>	<p>Research the possibilities to present at the next meeting.</p> <p>Start Secretary role in February</p>	<p>Simon Fraser</p> <p>Chris Sheridan</p>
	Date of next meeting	<p>February 21st 6.30pm - 8 The Hub, Lenzie Academy</p>	<p>Book the room</p>	<p>Laura</p>